

> UK Postgraduate Applications & Statistical Service

What are the problems?

The Proposed Range of Services

Key Features of the Services

Some Details of the Services

Funding Method

Institution take up – 2007 entry

Summary of applicant benefits

The Timetable

Some prototype screens

> What are the problems

- Lack of central focus for PG applications
- Multiple 'form filling' by applicants
- Many 'trifling' applications
- HEI resources used in data capture
- No consistent methodology for applicants to track progress
- Multiple placements
- Heavy costs associated with HEIs introducing 'end to end' application to placement processes
- No reliable statistics on application numbers trends etc

> The proposed range of services

- **On-line application service**
- **Offer notification/acceptance service**
- **Management information**

> **Key features of the range of services**

- **Optional**
- **'White labelled'**
- **'Powered by UCAS'**
- **Not a full blown admissions service**
- **Retention of institutions' own branding/identity**
- **On-line only**
- **Catering for course/institution specific data collection**
- **Course information provided through CSU/Graduate Prospects**

> Application Service details (1)

- On-line only (24/7)
- Common data fields
- Institution/course specific fields
- Appears as application direct to target institution
- Allows differential institution/course specific application fees
- Maximum of 10 'applications'
- applications may be made over an extended period of time
- Second and subsequent applications adopt existing common data fields
- Application data delivered to institution via existing UCAS services – web.link and xml.link
- Decisions notified through service – conditional and unconditional offers and rejections but no deadlines
- Applicant replies to offers through service; again no deadlines
- References optional but electronic attachments are accommodated
- On-line tracking/amendment/reply service included for applicants (24/7)

> Application Service Details (2)

- On-line address generation from postcode for UK applicants
- Fully 'cycle independent' and catering for multiple entry points
- 24/7 worldwide access to applicant records for institutions via web.link
- Agent identity fields at application level
- Referral to service via institutions own website, Graduate Prospects, UCAS website

> Offer notification and acceptance

- Institution makes conditional or unconditional offers or 'unsuccessful' and notifies decision to service
- Applicant may firmly accept any or all offers
- Applicant may decline offers
- Conditional offer may be converted to unconditional when conditions are met

- In addition to above an 'applicant registered' transaction

> Management Information

- ** All application data will be held at UCAS **
- What type of applicants are applying?
- Where are they coming from?
- What is their socio economic/educational background?
- Which regions are they applying to?
- Which institutions are they applying to?
- Which subjects areas are they applying to?

> Funding method

- **Administration fee payable by applicant to UCAS (£5 inc vat)**
- **Application fee payable by institution to service on receipt of application (£15 inc vat)**
- **No subscription or membership fees**
- **Institution can specify their own application fee on a course by course basis**

> **Institution take up – 2007 entry**

- **11 institutions plan to use the service for all taught and research programmes**
- **17 institutions plan to use the service for all taught courses**
- **15 institutions plan to use the service for a selection of their courses**
- **A significant number of institutions will make their decision after the service is up and running**

> Summary of applicant benefits

- **On-line 24/7 access for new applications**
- **On-line 24/7 tracking/amendment/reply service**
- **Full validation of all entered applicant data**
- **Attachment facility allows easy inclusion of transcripts, statements, references, certificates, samples of work/artwork etc**
- **Second and subsequent applications adopt common data from first application**
- **Continual on-line updating of personal and qualification data**
- **Telephone support/enquiry facility**
- **Auto address generation from UK postcodes**
- **Full Welsh language support for application to institutions in Wales**

> The timetable

- **November 2005** UCAS Postgraduate Project initiated
- **May 2006** Functional Specification completed
- **June – Dec 2006** Design & development of services
- **June – Oct 2006** Gathering of HEI specific data requirements
- **Jan – Feb 2007** User acceptance and end to end testing
- **March 2007** launch of services for 2007 entry points
- **June 2007** full launch of services for 2008 entry points

> UKPASS

Some sample applicant and institution screens



Postgraduate Admissions

- [Amend personal data](#)
- [New application](#)
- [Verify email address](#)
- [Logoff](#)

[Cymraeg](#)

Application Summary ?

Landing page welcome text here.

Your Personal ID is **1234568789**.

Draft applications:

Application ID	Institution	Course	Status
PG02	Cardiff University	Computing MSc	Draft

Submitted applications:

Application ID	Institution	Course	Status
PG01	Lancaster University	Philosophy PhD	Submitted
PG03	University of Hull	Mechanical Engineering PhD	Awaiting payment <input type="button" value="Pay"/>

A service provided by UCAS



Cardiff University - Postgraduate Admissions

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Application Summary ?

Application ID	Institution	Course	Status	
PG02	Cardiff University	Computing MSc	Draft	Cancel Submit

Click on a section below to view details, or [view all and print](#)

Section	Complete?	
Personal details	Yes	View
Further details	Yes	View
Course details	Yes	View
School details	Yes	View
School qualifications	Yes	View
University details	Yes	View
Professional qualifications / English proficiency	Yes	View



Lancaster University - Postgraduate Admissions

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Application Summary

Application ID	Institution	Course	Status	
PG01	Lancaster University	Philosophy PhD	Unconditional offer made Offer text: Any additional details will be shown here.	Pay Accept Decline Withdraw

Click on a section below to view details, or [view all and print](#)

Section	Complete?	
Personal details	Yes	View
Further details	Yes	View
Course details	Yes	View
School details	Yes	View
School qualifications	Yes	View